



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

Regular Board Meeting

NOTICE AND AGENDA

Thursday, March 24, 2022

Location: Pershing General Hospital – 850 6th Street, Suite 103 – Conference Rm

Zoom Phone number: 1-669-900-9128

ID: 7752732621

Password: 775273

This is notification that items may be taken out of order; two or more items on this agenda may be combined for consideration; and an item may be removed from the agenda or discussion delayed at any time. Unless otherwise noted, the entire Board of Trustees will act as the Board of Directors.

1) CALL TO ORDER

2) PUBLIC COMMENT - Public comments and discussion. Public comments will not be restricted based on viewpoint. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person.

3) CONSENT AGENDA - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- a. Meeting minutes for the Regular Board Meeting February 24, 2022
- b. Warrants (Check Register)
- c. Acceptance by proxy for Renown Telehealth privilege appointment(s) for Matthew Butrum, MD, Alyssa Martinez, CNM, Kenndy Ukadike, MD, Edith Odiwo, APRN, Ryan Toanotti, PAC, Wendy Laton, APRN, Richard Malek, MD
- d. Acceptance by proxy - deactivation of Renown Telemedicine privileges for Lynn Carver, LCSU

4) REPORTS

- e. **Risk Manager: Update by KayDawn Hughes**
 - i. NRS 439.875 Patient Safety Committee Update, Complaints, and Quality Improvement Report
 - ii. Staffing Update – provided by Maria Montes, HR Director
- f. **Chief Nursing Officer: Update by Kim Maryniak, RN**
 - i. Critical Access Hospital (CAH)
 - ii. Skilled Nursing Facility (SNF) Utilization Report
- g. **Chief Financial Officer: Update by Lynn Broyles**
 - i. Approve Financial Statement for period ended December 31, 2021. – **For Possible Action**
 - ii. Approve Financial Statement for period ended February 28, 2022 – **For Possible Action**
 - iii. Revenue Cycle Dashboard
 - iv. Review of the FY23 Budget process
- h. **Revenue Cycle Manager: Update by Debbie Mock**
 - i. Approval of the Patient Account Write-Offs for December 2021 – **For Possible Action**
 - ii. Approval of the Patient Account Write-Offs for February 2022 – **For Possible Action**
 - iii. TruBridge Financial Analysis
- i. **Administrator/CEO: Update by Cynthia Hixenbaugh**
 - i. Rural Health Clinic Utilization Report
 - ii. COVID19 Update
- j. **Recruitment Committee: Update by Charles Safford and/or Ted Bendure**
 - i. Update the Board of Trustees on the progress of the recruitment plan – **For Possible Action**
 - ii. Review and discuss recruitment advertising for Administrator position

5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- k. UNFINISHED BUSINESS
 - i. Discussion and possible action for the selection of B.E. Smith or Kirby Bates Associates to launch recruitment search for Hospital Administrator/CEO – **For Possible Action**
- l. NEW BUSINESS
 - i. Approval of revised contract for North Star Radiology for radiology services – **For Possible Action**

- ii. Approve appointment of audit firm as required by NRS 354.624, for the year ended June 30, 2022. Administration recommends reappointment of WIPFLI CPAs and Consultants – **For Possible Action**
- iii. Approval to open an operating checking account at Nevada State Bank for the purpose of, at minimum, depositing cash and procuring change when necessary due to Wells Fargo Bank’s withdrawal from Lovelock. – **For Possible Action**
- iv. Approve recruitment advertisement for Administrator position as revised or presented – **For Possible Action**

6) PERSHING HEALTHCARE FOUNDATION: Update by Lola Montes

7) OTHER ITEMS

- a. CORRESPONDENCE – **For Possible Action**
- b. LEGAL – **For Possible Action**

The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

- c. OTHER – **For Possible Action**

8) PUBLIC COMMENT

9) ADJOURN: For Possible Action

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint:
 Complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:
 1) mail: U.S. Department of Agriculture
 Office of the Assistant Secretary for Civil Rights
 1400 Independence Avenue, SW
 Washington, D.C. 20250-9410;
 2) fax: (202) 690-7442; or
 3) email: program.intake@usda.gov.

Certificate of posting for March 24, 2022

Today’s Date: Monday, March 21, 2022
 Time Posted: 9:00 A.M.
 Posted by: Cynthia Hixenbaugh, CEO

Places Posted: Pershing General Hospital, Pershing County Courthouse, US Post Office, Pershing County Library, and www.pershinghospital.org.
 Items may be reviewed at or requested from the Pershing General Hospital Administration Office – 775-273-2621 x1002.