



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, July 28, 2022

ATTENDING: Board: Vice Chair Ted Bendure, Secretary Dana Tueller, Trustee Phil Dickerman, Trustee Jayce Montes
Absent: Chair Charles Safford, Legal Bryce Shields
Others Present:
Staff Present: Patty Bianchi, Raylene Stiehl, Lynn Broyles, Debbie Mock, KayDawn Hughes
Present by Zoom: Commissioner Liaison Carol Shank

- 1) **CALL TO ORDER** – Vice Chair Ted Bendure called the meeting to order at 5:33 P.M.
- 2) **PUBLIC COMMENT** – **No public comment.**
- 3) **CONSENT AGENDA - The Board will consider, for possible action, these items in their entirety without discussion – For Possible Action.**

- a. Meeting Minutes for the Special Board Meeting June 6, 2022
- b. Meeting Minutes for the Special Board Meeting June 13, 2022
- c. Meeting Minutes for the Special Board Meeting June 16, 2022
- d. Meeting Minutes for the Regular Board Meeting June 23, 2022
- e. Meeting Minutes for the Special Board Meeting June 30, 2022
- f. Warrants (Check Register)
- g. Acceptance by proxy of appointment/reappointment privileges for Renown Telehealth Providers: Stacy Berlekamp-Soatar, DNP, Julia Byman, PAC, Kevin Chryсна, MD, Martin Morrison, MD, Mark Williams, APRN
- h. Acceptance by proxy of reappointment privileges for vRad Radiology Provider Dr. Steven Zwerdinger, MD.

ACTION:

A motion to approve the Consent Agenda with the removal of item C. June 16, 2022 special board meeting minutes (for clarification) was made by Trustee Phil Dickerman. Secretary Dana Tueller second the motion. Motion approved.

4) **REPORTS**

- g. **Risk Manager: Update by KayDawn Hughes**
 - i. NRS 439.875 Patient Safety Committee Update
 - June 2022: There were no sentinel events to report. The number of acquired infections in-house for acute was zero and long-term care had 16 COVID, 1 abscess, 1 rash. infections. Recommendations to reduce the number and severity of sentinel events and infections that occurred: continue to promote handwashing, wear masks and follow COVID protocol.
- Complaints and Quality Indicator Results**
 - There were two complaints in June
 - 92% goal for May 2022 ER Quality Indicators
 - Vital signs within 20 min of discharge: 94% (142/151)
 - Opioids prescribing in ER (AB 474): 83% (5/6)
 - Critical Labs reported to Provider within 60 minutes: 95% (18/19)
 - ED Transfers Communication: 100% (8/8)
 - June ERs – 151, AMAs – 3 (2 seen by provider, 1 not seen), Admissions – 3 (2 went swing), Swing – 3
 - LTC census is 21 (16 Medicaid, 2 private pay, 2 pending Medicaid flip to institutional)
 - LTC referrals – the Utilization Review Team is reviewing referrals for admission
- h. **Chief Nursing Officer: Update by Raylene Stiehl, RN**
 - i. Raylene Stiehl reported on current staffing needs: 2 ER RNs, 5 CNAs, 2 LTC RNs, 6 LTC CNAs, 1 DON. A PEER interview with an LPN will take place tomorrow, potential new hire. The unit secretary has been relocated to the main desk to ensure phone calls are answered timely. The swing bed process in being reviewed to potentially increase swing census. We are improving our relationships with other facilities who get bottle necked with swing patients. Our goal is to have the LTC full by the end of August. Our activities department is now taking residents on outings, they will attend the Frontier Days parade and senior center.
- i. **Financial Officer: Update by Lynn Broyles**
 - i. Approve Financial Statement for period ending May 31, 2022 and June 30, 2022 – **For Possible Action**
Lynn reported that she does not have the May and June Financial Statements available due to her unplanned absence and loss of staff. She will prepare the May and June financials and present them to the Board as soon as possible.

ACTION-No action taken.

- ii. Revenue Cycle Dashboard
The dashboard was not available for this meeting.

j. **Revenue Cycle Manager: Update by Debbie Mock**

- i. Approval of the Patient Account Write-Offs for June 2022 – **For Possible Action- No Action Taken**
Debbie stated the write off list was not changed from the previous month. There were no write offs to report for June.
- ii. TruBridge Financial Analysis – **For Possible Action-No Action Taken**

k. **Administrator/CEO: Update by Patricia Bianchi, Interim CEO**

- i. Rural Health Clinic Utilization Report
June 2022 – The Clinic saw 585 patients. Of the 585 patients, 19 of those were new patients. There was a total of 94 visits that were potential COVID patients that were seen outside under the tent. In the month of June, we gave 34 COVID vaccines and will continue to offer the vaccines including boosters for qualifying patients 6 months of age and up. COVID-19 Home test kits are still available to anyone interested and are free of charge. There was a total of 107 free school/sports physicals given.
- ii. Administrator’s Report
 - Patty reported that leadership has been meeting weekly working on CAH preparation.
 - The executive assistant has been hired.
 - We are working hard with HR on the staffing needs of PGH
 - I have been trying to get staff thinking “post covid” and what is our ‘new norm’
 - We held a lunch BBQ for Cindy’s goodbye and a pool party for staff. We are hoping to hold a end of the summer BBQ maybe to coincide with Brandon’s arrival.
 - I am learning about all things covid
 - PGH needs to finish up spending our grant funds, we will meet next week.

5) **CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

l. UNFINISHED BUSINESS – **For Possible Action**

m. NEW BUSINESS – **For Possible Action**

- i. Approve Raylene Stiehl, CNO, as an authorized signer for the Nevada State Bank and Wells Fargo Bank accounts – **For Possible Action**
ACTION
A motion to approve Raylene Stiehl, CNO, as an authorized signer for the Nevada State Bank and Wells Fargo Bank accounts was made by Trustee Phil Dickerman. Second made by Secretary Dana Tueller. Motion approved.
- ii. Review and approve the Debt Management Statement and Indebtedness Report for FY23 – **For Possible Action**
ACTION
A motion to approve the Debt Management Statement and Indebtedness Report for FY23 was made by Secretary Dana Tueller. Second by Trustee Jayce Montes. Motion approved.
- iii. Review and approve the Capital Improvement Plan (CIP) for FY23 – **For Possible Action**
ACTION
Motion to approve the Capital Improvement Plan (CIP) for FY23 was made by Trustee Phil Dickerman. Second by Secretary Dana Tueller. Motion approved.
- iv. Approve revised quote for mobile CT Unit from Catalina Imaging in the amount of \$46,000. Original quote approved in August 2021 in an amount up to \$40,000 – **For Possible Action**
ACTION
Motion to approve revised quote for mobile CT Unit from Catalina Imaging in the amount of \$46,000 was made by Secretary Dana Tueller. Second by Jayce Montes. Motion approved.
- v. Discuss and approve the annual update of the hospital district personnel policy manual – **For Possible Action**
ACTION
Tabled until August 25, 2022

6) **PERSHING HEALTHCARE FOUNDATION: Update by Charles Safford-no report**

7) **OTHER ITEMS**

- a. CORRESPONDENCE – None
- b. LEGAL – None

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c. OTHER – None

8) PUBLIC COMMENT – None

9) ADJOURN: Vice Chair Ted Bendure adjourned the meeting at 6:39 p.m.

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