



**PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES**  
**Regular Board Meeting**  
**MINUTES**  
**Monday, June 13, 2022**

ATTENDING: Board: Chair Charles Safford, Secretary Dana Tueller, Trustee Philip Dickerman, Trustee Jayce Montes  
Absent: Vice Chair Ted Bendure, Bryce Shields, Legal Counsel, Commissioner Liaison Carol Shank  
Others Present:  
Staff Present: Cynthia Hixenbaugh, Patty Bianchi  
Present by Zoom: None

- 1) **CALL TO ORDER** – Chair Charles Safford called the meeting to order at 8:45 A.M.
- 2) **PUBLIC COMMENT** – No public comment.
- 3) **CRITICAL ACCESS HOSPITAL (CAH) ITEMS**
  - a. UNFINISHED BUSINESS – **For Possible Action**
    - i. None
  - b. NEW BUSINESS – **For Possible Action**
    - i. 9:00 a.m. In person interview for the Administrator/CEO position with Candidate A - **For Possible Action**  
Board members interviewed Candidate A utilizing a set of interview questions developed by the Recruitment Committee for in person interviews. This candidate was interviewed in May virtually. These questions were used for candidates during their in-person interviews. Candidate A provided his experience and background related to Critical Access Hospitals. The Board’s questions focused on management/leadership, strategic planning, physician relations/recruitment, community involvement and goals for the facility. A copy of the recording is on file in the Administration office of Pershing General Hospital. The interview concluded at 9:52 a.m.
    - ii. Discussion and possible action regarding Stage 2 of the interview process and next steps for Candidate A – **For Possible Action**  
Chair Safford asked the Board for discussion regarding the candidate. Each present Board member provided feedback on the interview. Chair Safford asked the present Board members their feedback on Candidate B as he was not in attendance for the in-person interview as well. The Board members present completed their interview scoring sheets with written comments. No action was taken of this item.  
**ACTION**  
**No action taken.**
- 4) **PUBLIC COMMENT** – No public comment.
- 5) **ADJOURN:** Chair Charles Safford adjourned the meeting at 10:04 a.m.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.