



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, June 29, 2023

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Jayce Montes; Trustee Phil Dickerman; Legal Bryce Shields;

Present by MS Teams:
Absent: Secretary Carol Shank; Commissioner Liaison Shayla Hudson
Others Present: Beth Knight
Staff Present: Brandon Chadock, Raylene Stiehl, KayDawn Hughes, Debbie Mock; Bobbette Hampton

- 1) **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:32 p.m.
- 2) **PUBLIC COMMENT** – No Public Comment
- 3) **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Meeting Minutes for the Regular Board Meeting, May 25,2023
 - Warrants (Check Register)
 - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Dorgan, Byran DO; Kasper; Gut, Nicholas MD; Zykova, Polina MD; Crowder, Melissa MD; Nicholas Carissa PA-C; Thompson, Michael APRN
 - Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Rife, DeAnn APRN; Roosenschoon, Karin APRN;
 - Acceptance by proxy for reappointment at vRad: Verhey, Peter MD

ACTION: A motion to approve the Consent Agenda was made by Trustee Phillip Dickerman. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

4) REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed by KayDawn Hughes as presented in the Board packet.
 - KayDawn shared the Quality Assurance and Performance Improvement tracking worksheet with the Board Members.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed by Raylene as presented in the Board Packet. Items reviewed included:
 - Special Focused Facility updates
 - Pending acceptance of plan of correction
 - Human resources doing information audit on all records
 - Multiple audits going-on for staff readiness
 - Hired a registered dietary consultant part time
 - Sending MDS coordinator to fellow rural hospital - care plans.
 - Critical Access Hospital update
 - Skilled Nursing Facility update
 - Staffing update
 - COVID-19 update
 - Introduction of new Social Worker Steph Wolf
 - Introduction of new Physical Therapist Melanie Thurmond
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - CFO Lynn Broyles was not able to attend the meeting and Brandon reviewed the following:
 - Request was made to postpone the review and approval of financial statements for periods ended April 30, 2023 and May 31, 2023, to the July meeting. The Board members were in agreement.
 - Acknowledge donation of \$600.00 from Grace’s St. Francis Community Church for Activities. Thank you note has been sent from LTC.
 - Activities Plant Sale -plants donated by Bev Meyers and Kori Snodgrass. \$541.00 in proceeds made for Activities.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - Debbie reviewed Uncollectible Accounts Write-Offs for May 2023 as presented in the packet to the Board.
 - Debbie reviewed the TruBridge Financial Analysis for the Board.

ACTION: A motion was made by Vice Chair Dana Tueller to approve the uncollectible account write-offs for May 2023. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

- **Administrator/CEO: Update by Brandon Chadock**
 - Brandon presented the following information with the Board:
 - Rural Health Clinic Utilization Report
 - Operational Statistics
 - Brandon shared legislative update information stating that he has a full packet that he will email to the Board members for review at their leisure. Brandon did review the following bills as they directly impact the hospital in a positive way:
 - SB 241 passed Governor's desk. This bill directs Medicaid to reimburse at cost as opposed to cents on the dollar for services.
 - AB 277 rural emergency hospital
 - AB 404 Medical malpractice

5) **CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

- UNFINISHED BUSINESS -
- NEW BUSINESS
 - Review and approval of the amended budget for fiscal year ended June 30, 2023 has been postponed until the July meeting when Lynn can present and answer questions.
 - Request to increase Helen Joubert (purchasing) credit card limit to \$20,000 from \$10,000, due to the fact that some of the vendors that we purchase from will not take PO's and require a credit card. Helen's limit was not large enough to handle the purchases for each month and was having to use Brandon's credit card for purchases which caused accounting to make special check runs during the month to paydown charges on the cards.

ACTION:

A motion was made by Vice Chair Danna Tueller to increase Helen Joubert's credit card limit to \$20,000.00. Trustee Phillip Dickerman seconded the motion. All were in favor with no objections.

6) **PERSHING HEALTHCARE FOUNDATION:** Update Dana Tueller

- The Foundation dinner tickets are ready for sale and this year they are advertising with multiple different venues to get the word out.
- Dana asked if anyone has any ideas of who to reach out to for donations as they have tried the connections they have used in the past, but could use help in reaching out to others.

7) **OTHER ITEMS**

- m. **CORRESPONDENCE – No correspondence for review or action.**
- n. **LEGAL – No action taken in executive session.**
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- o. **OTHER –**

8) PUBLIC COMMENT – No public Comment.

9) ADJOURN –Chair Ted Bendure adjourned the meeting at 6:30 p.m.

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