



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES  
Regular Board Meeting  
**MINUTES**  
Monday, November 21, 2022

ATTENDING: Board: Chair Charles Safford, Vice Chair Ted Bendure, Secretary Dana Tueller, Trustee Phil Dickerman, Commissioner Liaison Carol Shank  
Absent:  
Others Present:  
Staff Present: Brandon Chadock, Raylene Stiehl, Lynn Broyles, KayDawn Hughes, Debbie Mock, Bobbette Hampton  
Present by Zoom: Legal Bryce Shields, Trustee Jayce Montes

- 1) **CALL TO ORDER** – Chair Charles Safford called the meeting to order at 5:32 p.m.
- 2) **PUBLIC COMMENT** – No Public Comment
- 3) **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- Meeting Minutes for the Regular Board Meeting, October 27, 2022
- Meeting Minutes for Special Board Meeting November 2, 2022
- Warrants (Check Register)
- Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Chia-Yang Hsu, MD; Brian Gilmer, MD; Frances Meyer, APRN; Carolyn Schwartz, APRN
- Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Thinh Tang, DO; Monique Stanfield, PsyD; Donna Rowley, APRN
- Acceptance by proxy for reappointment at vRad: Jonathan Bold, MD

**ACTION:**

**A motion to approve the Consent Agenda was made by Vice Chair Ted Bendure. Secretary Dana Tueller second the motion. All were in favor with no objections**

**4) REPORTS**

- a. **Risk Manager: Update by KayDawn Hughes**
  - Risk Report was reviewed as presented in the Board packet by KayDawn.
  - A QAPI root cause analysis was done for an F tag received for Infection Prevention. Results of the root cause determined that staff was stretched way to thin and we are now reconstructing the process and implementing corrections. David Woodard who is an IP consultant has been reinstated to help with the IP program.
- b. **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
  - Chief Nursing Officer report was given by Raylene which included the following:
    - SFF update - Skilled nursing correction plan was submitted on November 18, 2022, which was on time and many processes have been identified and are being implemented.
    - Staffing update – Continue efforts in recruiting to fill positions.
    - COVID-19 update – No current COVID cases in LTC & all nursing staff have returned to work that were positive.
    - Pharmacy Survey – The survey went well and do not expect any issues.
- c. **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
  - Chief Financial Officer report was given by Lynn which included the following:
    - Statistics from the financial review, but final document is not ready for the Board yet.
    - Trial balance has been turned over to the auditors and the have been requesting more items.
    - New employee in accounting is working out well.
    - 60 day extensions received for Medicare cost report, Medicaid cost report and from the State of Nevada for the required submission of our audited financial statements.
- d. **Revenue Cycle Manager: Update by Debbie Mock**
  - Revenue Cycle Report was given by Debbie Mock which included the following:
    - No uncollectible account write-offs for October 2022.
    - TrueBridge – Wound care is driving up revenue for PGH.

- Staffing – Registration will pick up ward clerk duties during the day and nurses will pick up ward clerk duties during the night. We are pulling staff from billing to cover registration duties during the day.

**ACTION: No action required for Revenue Cycle.**

**e. Administrator/CEO: Update by Brandon Chadock**

- Rural Health Clinic Utilization Report was given by Brandon.
- Open Enrollment/Insurance Renewal – Board members received a packet of information detailing the Health Insurance Renewal.
- Exploring additional opportunities to expand services through the Mobile Rural Health Clinic improvement.
- Using morning huddle to enhance communications so we will be able to catch items sooner for our quality processes.

**5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

f. UNFINISHED BUSINESS - None

g. NEW BUSINESS

- i. Discussion and decision on approving quote for Patient/Resident room doors – **For Possible Action**
- ii. Approve reappointment of privileges for Sean Devlin, DO, Emergency Medicine – **For Possible Action**
- iii. Approve reappointment of privileges for Brian Evans, MD, Radiology – **For Possible Action**
- iv. Approve reappointment of privileges for William Everts, DO, Emergency Medicine – **For Possible Action**
- v. Approve reappointment of privileges for Benjamin Harris, DO, Emergency Medicine – **For Possible Action**
- vi. Approve reappointment of privileges for Eric Kraemer, MD, Radiology – **For Possible Action**
- vii. Approve reappointment of privileges for Jacob Lewis, PAC, MPAS – **For Possible Action**
- viii. Approve reappointment of privileges for Tyson McBride, PAC – **For Possible Action**
- ix. Approve reappointment of privileges for Douglas Vacek, DO, Emergency Medicine – **For Possible Action**
- x. Approve reappointment of privileges for Melissa Washabaugh, APRN, MSN – **For Possible Action**

**ACTION:**

**Patient/Resident room doors – Chair Charlie Safford recommended that the Board approve a dollar amount above the quote, in case there are issues and the amount increases. Vice Chair Ted Bendure made a motion to approve a dollar amount not to exceed \$65,000.00. Trustee Phil Dickerman second the motion. All were in favor with no objections. Provider Re-appointments – Vice Chair Ted Bendure moved to approve new business reappointment of privileges for items ii – x. Secretary Dana Tueller second the motion, all were in favor with no objections.**

**6) PERSHING HEALTHCARE FOUNDATION: Update by Charles Safford**

- Chair Charles Safford shared that the next Foundation meeting will occur on February 14, 2023 and at that time election of officers will occur.

**7) OTHER ITEMS**

m. CORRESPONDENCE – **No correspondence for review or action.**

n. LEGAL – **No Legal for review or action.**

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o. OTHER – Secretary Dana Tuller asked for an update on the visit to PGH from Senator Jacky Rosen. Information was shared on the Senators visit and that Brandon will be preparing a letter for Jacky Rosen to address items of concern from the attendees at the meeting. Charlie has asked that the Board of Trustees be able to view the letter prior to sending to Senator Jacky Rosen.

**8) PUBLIC COMMENT –**

- None

**9) ADJOURN – Chair Charles Safford adjourned the meeting at 6:27 p.m.**

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