



## PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

### Regular Board Meeting

# MINUTES

Thursday, April 24, 2025

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Secretary Sondra Sayles; Trustee Marci Carruth; Trustee Deborah Nicole Reitz; Commissioner Liaison Connie Gottschalks;

Joined via MS Teams: Dr. VanGuilder

Absent: Holly Wesner; Legal Bryce Shields;

Others Present: Beth Knight

Staff Present: Brandon Chadock; Raylene Stiehl; Lynn Broyles; Bobbette Hampton; Kevin Haggerty; KayDawn Hughes; Debbie Mock; Teresa Corbi;

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:31 p.m.
2. **PUBLIC COMMENT** – No Public Comment
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
  - Meeting Minutes for the Regular Board Meeting, March 27, 2025.
  - Warrants (Check Register)
  - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Stevens, Anne MD;

#### ACTION:

Trustee Marci Carruth made a motion to approve the Consent Agenda as presented. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

#### 4. REPORTS

- **Risk Manager: Update by KayDawn Hughes**
  - Risk Report was reviewed as presented in the Board packet which included:
    - Sentinel Events
    - Infections in house
    - No Complaints for March
    - Monthly Statistics
    - Quarterly QAPI was presented by KayDawn:
      - Discussion of clinic no shows transpired and Chair Ted Bendure directed Administration to review the reasons for no shows and come up with a possible process to reduce the amount of no shows.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
  - CNO report was reviewed as presented in the Board packet. Items reviewed included:
    - Staffing update acute
      - Raylene shared that Pershing is testing a swing shift for coverage in acute.
    - Dietary
    - Lab Updates
    - Infection Prevention
      - Anna Moreno is going to work on obtaining her Infection Prevention certification to be a support to our Infection Preventionist Sydney Wemple.
    - Radiology
    - Social Services
      - Raylene shared that Pershing is looking at starting up a Respite Care Program here at Pershing so that Caretakers in the community could make use of the program.
    - Activities in LTC

- **Director of Nursing, Long Term Care: Update by Holly Wesner, RN**
  - DON report was reviewed as presented in the Board packet by Raylene Stiehl as Holly Wesner was on vacation. Items reviewed included:
    - Special Focus Facility program update
      - Survey was here and they were impressed with the standards of care and reporting. They shared that this is the best nursing home survey they have completed in the last two years.
      - Surveyors' concerns noted on exit conference were reviewed in the Board.
    - Activities Coordinator
    - Staffing update
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
  - Lynn reviewed the financial statements ending March 31, 2025, as presented to the Board of Trustees.
  - Final review is in process of the Medicaid cost report year ending 6/30/24, but we do not have a final number and will report back to the Board once the information is received.
  - All of the data has been submitted for the Interim Cost Report (Medicare) and we are waiting for the adjusted rate and potential settlements.
  - Tentative Budget has been prepared and filed timely with State Department of Taxation – FY 2026
  - A special Board of Trustees meeting will be scheduled for May 7, 2025, at 5:30 pm to make any adjustments to the tentative budget in preparation for the final budget hearing.
  - Final budget hearing has been set for May 22, 2025, at 5:30 pm.
  - Overview of CAH Conference was shared by Debbie Mock, Lynn Broyles of what was learned at the conference.

**ACTION:**

**Vice Chair Dana Tueller made a motion to approve the financial statements ending March 31, 2025, as presented to the Board. Trustee Deborah Nicole Rietz seconded the motion. All were in favor with no objections.**

**ACTION:**

**Trustee Marci Carruth made a motion to create a funded depreciation account, and establish a segregated investment account in the Local Government Investment Pool to set aside the invested cash (amount to be determined). Secretary Sondra Sayles seconded the motion. All were in favor with no objections.**

- **Revenue Cycle Manager: Update by Debbie Mock**
  - The Uncollectible Account Write-Offs for March 2025 were reviewed as presented in the Board packet.
  - The TruBridge Financial Analysis was reviewed as presented in the Board packet.
  - Debbie shared that she has a staff member who will be leaving the Business Office as they have taken a position at the school district.

**ACTION:**

**Vice Chair Dana Tueller made a motion to approve the March 2025, uncollectable account write-offs. Trustee Deborah Nicole Reitz Seconded the motion. All were in favor with no objections.**

- **IT Director: Update by Kevin Haggerty**
  - Kevin shared that he will bring a project breakdown of how the TruBridge activities, approved at the last meeting, is processing to the next meeting.
  - He shared that the IMS Server is scheduled to be delivered on April 25, 2025, and the production server move to the cloud is progressing.
  - TruBridge has scheduled an onsite visit early June for the hospital and late June for the clinical and financial optimization.
  - Communications center module has been purchased and was turned on this week. Selected people were in a meeting for an overview and prep by TruBridge so that they can have testing functionality prior to turning module on full functionality for all.

- **Administrator/CEO: Update by Brandon Chadock**

- Rural Health Clinic Utilization Report and Operational report – Brandon shared that we had pulled data requested by the Board and will be presenting more Clinic data going forward in his monthly presentations.
- Process improvement measures focused on establishing MGMA benchmarks will be established to improve no show/cancellations and same day fill rates.
- Grants Update –
  - Pennington grant –Lynn is finalizing the close out of this grant.
  - HRSA grant – Has been submitted and we are awaiting review.
  - Nevada ADSD grant – Has been submitted and we should hear something back sometime in May.
  - UPS install is complete.
- Community Support –
  - PGH has donated a Zoll series 5 AED and 3 first aid kits to the Marzen House Museum.
  - Lovelock Community cleanup day is April 27, 2025 and PGH has donated snacks for the volunteers.
  - Teresa and Brandon will be attending Paiute Tribe Health Fair on May 16, 2025 for PGH as well as the Pershing Healthcare Foundation.

## **5. CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

- **UNFINISHED BUSINESS – None**

- **NEW BUSINESS**

- Draft Strategic Plan Review – Brandon shared that the draft was included in the packet that was distributed to the Board members and has asked that the Board members review and make any recommendations.

## **6. PERSHING HEALTHCARE FOUNDATION: Dana Tueller**

- Vice Chair Dana Tueller shared that The Foundation is continuing work on the annual Basque style dinner that is coming up in August.

## **7. OTHER ITEMS**

- CORRESPONDENCE – Correspondence Letter received from Charles Safford.
- LEGAL – No action taken in executive session.

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- OTHER –

## **8. PUBLIC COMMENT –**

## **9. ADJOURN –Chair Ted Bendure adjourned the meeting at 7:33 p.m.**

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