



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

Regular Board Meeting

MINUTES

Thursday, December 28, 2023

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Secretary Phillip Dickerman; Trustee Jayce Montes; Trustee Sondra Sayles; Legal Bryce Shields;

Present by MS Teams:

Absent: Commissioner Liaison Shayla Hudson

Others Present: Beth Knight

Staff Present: Brandon Chadock, Raylene Stiehl, KayDawn Hughes, Debbie Mock; Lynn Broyles, Kevin Haggerty, Jeff Meyers, Bobbette Hampton

- 1) **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:31 p.m.
- 2) **PUBLIC COMMENT** – Sondra Sayles shared that she had labs drawn and her specialist had not received them in a timely manner. Debbie shared that a lot of facilities that receive fax information can go to a mail room and cause a delay in the results being given to the doctors in a timely manner. Raylene thanked Sondra for sharing the experience and she will follow up with the process of lab information being sent to providers outside of PGH.
- 3) **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Meeting Minutes for the Regular Board Meeting, November 28, 2023.
 - Warrants (Check Register)
 - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Norberg, Shani MD; Shenk, Chloe MD; Storey, Keri CNM;
 - Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Menon, Harry DO; Berlekamp-Spatar, Stacey DNP;
 - Acceptance by proxy for reappointment at vRad: Lamoureux, Christine MD;

ACTION:

A motion to approve the Consent Agenda was made by Vice Chair Dana Tueller. Secretary Phillip Dickerman seconded the motion. All were in favor with no objections.

4) REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed by KayDawn Hughes as presented in the Board packet.
 - KayDawn reviewed Quality Assurance and Performance Improvement (QAPI) measures as presented in the Board packet. The following departments were discussed:
 - Acute/Swing
 - Business Office
 - Dietary
 - Human Resources
 - Labs
 - Laundry – LTC QAPI meeting had a discussion regarding the labeling of new items being received by residents.
 - Risk
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was presented as presented in the Board packet. Items reviewed included:
 - Critical Access Hospital (CAH)
 - Skilled Nursing Facility (SNF) Utilization Report
 - Staffing update
 - COVID-19 Update
 - Flu Vaccinations available at the hospital
 - Infection Prevention
 - Federal Survey Results reviewed last meeting. Results returned and will be resubmitted.

- Raylene thanked Sondra for bringing up the issue with patients having a problem knowing how to contact staff in the ER when the registration desk is closed. An assessment has been done and larger signs have been posted at both doors so that patients are aware of process to call ER Staff when registration desk is closed.
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Review and approve Financial Statements ending July 31, 2023; August 31, 2023, September 30, 2023; October 31, 2023; and November 30, 2023.
 - Update cost report Medicaid audit FY ended June 30, 2022, has been completed and PGH will receive approximately \$20,000.00 back.
 - Financial Statements June 30, 2023 - Final update distributed to the Board members for their review. Lynn shared that if members have questions and would like to have a meeting to review it can be scheduled.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the financial statements ending July 31, 2023; August 31, 2023; September 30, 2023, October 31, 2023 and November 30, 2023 as presented. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - Debbie reviewed Uncollectible Accounts Write-Offs for November 2023, as presented in the packet to the Board.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet. Discussion regarding tribal billing not being paid by federal government. Beginning 1/1/24, a letter will go out to tribe members that have outstanding balances, that they will be invoiced for outstanding charges. Brandon shared that we can bring this issue up at NHRP and see if there are other hospitals also having this issue. NRHP can get legislative traction on the issue.

ACTION:

A motion was made by Secretary Phillip Dickerman to approve the uncollectible account write-offs for November 2023. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

- **Information Technology: update by Kevin Haggerty**
The Board members reviewed the proposed agreement with nTrust by TruBridge, focusing on specific provisions and their impact on the organization and community. The agreement includes enhancing business office functions and providing access to various EHR modules such as the Emergency Department, Accounts Payable, Payroll, and Financial Management, while transitioning IT managed services to a cloud-hosted option with minimal capital outlay. Current billing staff will remain hospital employees but will be subcontracted to TruBridge for their services. There will be implementation fees which are separate and apart from the 'bundle' agreement to launch some system modules of the EHR System, for example the Emergency Department Information System's implementation fee is \$30,000. The potential savings from sunseting the T-System services were also discussed. Bryce expressed concerns over a particular provision in the agreement and plans to collaborate with Brandon to negotiate more balanced terms. The agreement will include an option to exit the agreement for services and return systems back to their original state if we're not satisfied with the total service—the specific terms of that provision will be negotiated.

Action:

A motion was made by Secretary Phillip Dickerman to Authorize the CEO to negotiate and finalize the terms of the proposed nTrust TruBridge agreement after consultation with administrative team and legal counsel. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS -
- NEW BUSINESS
 - 2024 Board Meeting Calendar Proposal –

Action:

A motion was made by Phillip Dickerman to approve the proposed Board of Trustees meeting calendar with change in dates November 21, 2024, and Dec 19, 2024. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

- Approve reappointment of privileges for the individuals listed below—**For Possible Action**
 - Veer Babu, MD, Emer.Med.
 - Sean Devlin, DO, Emer.Med.
 - Cathy Endo, MD, Emer.Med.
 - Benjamin Harris, DO, Emer.Med.
 - Jacob Lewis, PA-C, Family Med.
 - Tyson McBride, PA-C, Family Med.
 - Tyler Peterson, DO, Emer. Med
 - Douglas Vacek, DO, Emer. Med/ Family Med.
 - Kamin VanGuilder, MD, Emer.Med/ Family Med
 - Melissa Washabaugh, APRN, MHNP

ACTION:

A motion was made by Secretary Phillip Dickerman to approve the reappointment privileges for Veer Babu, MD. Vice Chair Dana Tueller seconded the motion. Four were in favor, with one opposed. The motion carried.

ACTION:

A motion was made by Secretary Phillip Dickerman to approve the reappointment privileges for the following PGH Providers. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

- Sean Devlin, DO, Emer.Med.
- Cathy Endo, MD, Emer.Med.
- Benjamin Harris, DO, Emer.Med.
- Jacob Lewis, PA-C, Family Med.
- Tyson McBride, PA-C, Family Med.
- Tyler Peterson, DO, Emer. Med
- Douglas Vacek, DO, Emer. Med/ Family Med.
- Kamin VanGuilder, MD, Emer.Med/ Family Med
- Melissa Washabaugh, APRN, MHNP

- Approve initial appointment of privileges for Tahoe-Carson Radiology Providers – **For Possible Action**
 - Farres Ahmed, MD
 - John Erogul, MD
 - Zachary Franks, DO
 - Daniel Kirkham, MD
 - Earl Landrito, MD
 - Stephen Loos, MD
 - Erik Maki, MD
 - Shawn Marvin, MD
 - Ryan Redelman, MD
 - Gary Turner, MD

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the initial appointment privileges for Tahoe-Carson Radiology Providers. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

- Financial Disclosure due by January 15th for Board members and CEO.
 - Bryce shared that he had previously been fined \$1,000 dollars for not doing financial disclosure on time and has encouraged the Board members to get them completed prior to the deadline.

6) PERSHING HEALTHCARE FOUNDATION:

- No update from the Pershing Healthcare Foundation as there has been no meeting since the last report out. The next meeting is scheduled for January 11, 2024.
- Update on the cruise fundraiser will be given at the next meeting due to the date to secure the cruise was December 28, 2023 and no information was available.

7) OTHER ITEMS

m. CORRESPONDENCE – **No correspondence for review or action.**

n. LEGAL – **No action.**

The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

o. OTHER –

8) PUBLIC COMMENT – No public Comment.

9) ADJOURN –Chair Ted Bendure adjourned the meeting at 7:17 p.m.

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