



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, October 26, 2023

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Jayce Montes; Trustee Sondra Sayles; Legal Bryce Shields; Commissioner Liaison Shayla Hudson

Present by MS Teams:

Absent: Secretary Phillip Dickerman;

Others Present: Dawn Seeley, Beth Knight

Staff Present: Brandon Chadock, Raylene Stiehl, KayDawn Hughes, Debbie Mock; Lynn Broyles, Kevin Haggerty, Bobbette Hampton

- 1) **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:32 p.m.
- 2) **PUBLIC COMMENT** – No Public Comment
- 3) **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- Meeting Minutes for the Regular Board Meeting, September 28, 2023.
- Warrants (Check Register)
- Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Karlen, Rachel C DO; Pitani, Sujatha MD; Bajamundi-Plyler, Clare DO; Pratt, Jack APRN; Taggar, Ajay Kumar MD;
- Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Thompson, Sara APRN;

ACTION:

A motion to approve the Consent Agenda was made by Vice Chair Dana Tueller. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

4) REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed by KayDawn Hughes as presented in the Board packet.
 - KayDawn reviewed Quality Assurance and Performance Improvement (QAPI) measures as presented in the Board packet. The following departments were discussed:
 - Acute/Swing
 - Dietary
 - HR – Brandon shared that we took steps to audit the files so that we could prevent issues with tags during survey, so numbers for October should be at 100%, that will show up next month.
 - Labs
 - Laundry
 - LTC – Raylene shared that they have done a root cause analysis on the UTI QAPI to help find the reason on why they were not meeting goal.
 - Risk
- Chair Ted Bendure introduce Trustee Sondra Sayles as the newest member of the Board of Trustees.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - Critical Access Hospital (CAH)
 - Working on Critical Access Checklist for survey readiness
 - Number of Acute & Swing Patients
 - Outpatient Infusion
 - Skilled Nursing Facility (SNF) Utilization Report
 - Number of residents with waiting list information.
 - The Director of Nursing for LTC turned in her resignation this week and we do have interested parties to replace.
 - Staffing update
 - CNA openings

- Recruiting efforts for Lab Med Tech
 - Lab Manager began 10/23
 - Offer made to Lab Assistant Candidate
- COVID-19 Update
 - No Employees with COVID
 - Awaiting arrival of newly approved COVID vaccine
- Flu Vaccinations available at the hospital
- Infection Prevention
 - Environmental Services using a new training model
- Special Focused Facility
 - Surveyors returned October 16, 2023
 - We have reduced the concerns by half and do not know the amount of tags until we received the Statement of Deficiency documentation.
 - Care Plans were completed and surveyors gave complements to Anna on a job well done.
 - Corrections on concerns that were stated by surveyors have already begun so that dates of corrections can be listed for before Statement of Deficiency arrives.
- Pharmacy Audit
 - The audit was done on 10/20/23.
 - We are awaiting the official report.
 - Report of activity from the pharmacist during the site visit was requested. The due date to the state is 11/3/23.
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Update financial statement audit June 30, 2023, Lynn Broyles shared that the field work went very well, we are still providing information to the auditors. There could be additional adjustments to the report, due to the change in auditors and the difficulty in obtaining the prior financial statements from the prior auditors.
 - Review and approve Financial Statements ending July 31, 2023; August 31, 2023 and September 30, 2023 – No action taken at this time. Will wait until adjustments have been completed to approve.
 - Update cost report preparation June 30, 2023 – this will affect the cost settlement and _____.
 - Update cost report Medicaid audit FY ended June 30, 2022 – All documents that were requested have been submitted and we are waiting on results.
- **Revenue Cycle Manager: Update by Debbie Mock**
 - Debbie reviewed Uncollectible Accounts Write-Offs for September 2023, as presented in the packet to the Board.
 - Secretary Phillip Dickerman had requested information on the Clinic write-offs be presented at this meeting. The information has been gathered, but Secretary Phillip Dickerman was not able make the October meeting so this information will be presented at the November meeting.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the uncollectible account write-offs for September 2023. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

- **Administrator/CEO: Update by Brandon Chadock**
 - Brandon presented the following information:
 - Rural Health Clinic Utilization Report
 - Operational Statistics
 - Tahoe Carson Radiology has signed an agreement with PGH for contracted services to begin 1/1/24. A termination notification has been sent to NorthStar to be effective 1/1/24.
 - Still working with Solar company on information to bring to the Board of Trustees
 - Hospital moves have been complete. Clinic moves are on hold due to the state requesting plans on the clinic exam rooms to be set up in the ER.
 - Survey prep has put us behind on the office moves by a few weeks as all resources were focused on survey preparation.
 - CPSI – Kevin shared that we have two options for the CPSI system and there is cloud based system or on site based system. We will have an interface server on site to be able to send

information to the state. Looking at 3 year ownership for cloud and or onsite approximately \$7,000.00. The monthly cost is \$3,600.00 per month.

- If we go onsite we will have a \$58,000.00 dollars initial cost and the monthly cost is approximately \$31,000.00 per month.
- The cloud quote locks us into the CPSI contract for the entire 3 years. If we go with the onsite product we can go with Cerner that does not have outdated software that they are trying to update.
- Brandon will run this through the CAH model, and then bring it back to the Board once they have found the information out to be able to make an education decision and recommendations to the board.

5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS -
- NEW BUSINESS
 - November Regular Meeting Date has been re-scheduled to November 28, 2023, at 5:30 pm to accommodate submission of Cost Report ending in June 30, 2023.

6) PERSHING HEALTHCARE FOUNDATION:

- No update from the Pershing Healthcare Foundation as Secretary Jeff Meyers was not available for the meeting.

7) OTHER ITEMS

- m. CORRESPONDENCE – **No correspondence for review or action.**
- n. LEGAL – **No action taken in executive session.**

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- o. OTHER –

8) PUBLIC COMMENT – No public Comment.

9) ADJOURN –Chair Ted Bendure adjourned the meeting at 7:45 p.m.

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