



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, January 25, 2024

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Secretary Phillip Dickerman; Trustee Jayce Montes; Commissioner Liaison Shayla Hudson

Present by MS Teams:
Absent: Trustee Sondra Sayles; Legal Bryce Shields;
Others Present:
Staff Present: Brandon Chadock, Crystal Hornby, Raylene Stiehl, KayDawn Hughes, Debbie Mock; Kevin Haggerty, Bobbette Hampton

- **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:31 p.m.
- **PUBLIC COMMENT** – No Public Comment
- **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Meeting Minutes for the Regular Board Meeting, December 28, 2023.
 - Warrants (Check Register)
 - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Letchford, Charlene Anne MD; Chu, Michelle MD; Ezeanuna, Mary DO; Carlson, Emily L CPC;
 - Acceptance by proxy for reappointment at vRad: Balodimas, James MD;

ACTION:

A motion to approve the Consent Agenda was made by Secretary Phillip Dickerman. Vice Chair, Dana Tueller seconded the motion. All were in favor with no objections.

4) REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed by KayDawn Hughes as presented in the Board packet.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update
 - Infection Prevention
 - Flu Vaccinations available at the hospital – Chair Ted Bendure asked if we could get the high dose flu vaccinations earlier next year as seniors had to go outside of Lovelock to get the high dose vaccine. Raylene agreed and assured him that we have a contact to get them earlier next year.
 - Raylene thanked Lisa Eckerfield for her time as Lab Manager.
 - Raylene announced Sydney Wemple as the new Nursing Administration Coordinator
 - Labs not going out to provider identified – Raylene had found the issue of the labs and explained the process and what is being done to avoid the delay in the future.
- **Director of Nursing, Long Term Care: Update by Crystal Hornby, BSN, RN**
 - Special Focus Facility (SFF) Progress Update – Crystal updated the Board members on what is being done to fix tags that were received going forward, which included the following discussions.
 - Plan of corrections measures are in place
 - Weekly monitoring of medication pass
 - Random weekly day shift and night shift measures are being done
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Review and approve Financial Statements ending December 31, 2023 –
 - Brandon gave the report out for Lynn as she was not able to attend the meeting. He shared that there are changes which may impact the budgeted projections and the bottom line. Between the impact of the

Medicaid Cost Based reimbursement for outpatient going into effect January 1, and current CAH Model predictions, it was unclear what the financial statements would look like, but ultimately the changes are a favorable financial position for PGH.

- The board has decided not to act on the December Financials and will have them brought back to the February meeting.
- **Revenue Cycle Manager: Update by Debbie Mock**
 - Debbie reviewed Uncollectible Accounts Write-Offs for December 2023, as presented in the packet to the Board.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.
 - Eide Bailly provided an analysis for the lesser of cost or charges to compare to current Routine Cost Limitation rates. The decision has been made to increase the daily rate for nursing home room and board, to allow PGH to receive the full reimbursement allowed as the cost of care far exceeds our current RCL reimbursement or our charge rate.

ACTION:

A motion was made by Vice Chair, Dana Tueller to approve the uncollectible account write-offs for December 2023. Secretary Phillip Dickerman seconded the motion. All were in favor with no objections.

- **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report
 - Penny Bartel, APRN has rejoined PGH which will increase access to primary care appointments.
 - Wound care clinic has been developed and will be set up in the hospital so that we can provide a new line of service that is not currently available in or near Lovelock.
 - Brandon shared the current proposals for NTrust, Meditech and Cerner. A discussion was held by the group.
 - CPSI's proposal remains an option, but exploration of other systems continue. To note, CPSI announced it sold its LTC product line to Point Click Care. Installation problems have been occurring. A lot of time being spent with IT on product lines and support from CPSI is poor as well as receiving different responses from support for one fix. Reports employees need to run from CPSI are difficult and need to be re-run when additional information needs to be added to a report.
 - NTrust proposal cost – On site equipment with cloud based back up.
 - Cerner Community Works cost – On site equipment with cloud based back up.
 - Meditech Expanse cost – completely cloud base, so would not need on site equipment. They handle all updates.
 - Brandon shared that this is the most opportune time to decide as we are in a good financial position to make the best choice looking toward the future. Brandon and Kevin will work to bring back more information to the next Board meeting to see if a decision can be made at that time.
 - ER bays have been relocated. Waiting on changes to move the pharmacy and then make the old pharmacy into an ER bay.
 - Automatic transfer switch was installed for the clinic generator and we expect the generator to operational in the next month or so.
- **Information Technology Director: update by Kevin Haggerty**
 - Discussion was included in the CEO's report out.

5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS -
- NEW BUSINESS
 - Review and approve the Plan of Correction for violation of NRS 354.626 and NRS 354.6245 addressing a violation not being reported in the audit of PGH's financial statement for the year ended June 30, 2023 and the excess of appropriations (budget) by actual expenditures – **For possible action.**

ACTION:

A motion was made by Secretary Phillip Dickerman to approve the Plan of correction for violation. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

- Confidentiality Agreement for Board Members Signatures was distributed and signed by all that had attended the meeting.

- 2024 Board Meeting Schedule was distributed to the Board members for their information.
- Election of Officers (Article V, Section 1 of Bylaws) –
 1. Chair
 2. Vice Chair
 3. Secretary

ACTION:

A motion was made by Vice Chair Dana Tueller to re-elect Ted Bendure as Chair. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

A motion was made by Secretary Phillip Dickerman to keep Vice Chair Dana Tueller and Secretary Phillip Dickerman in their current positions. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

- Appointment of Board Members to Hospital Committees (Article V, Section 2 of Bylaws) – **For Possible Action**
 2. Executive Committee
 3. Joint Conference Committee
 4. Special Committees
 - Patient Safety and Compliance Committee
 - Wage Committee
 - Finance Committee
 - Board Policies and Procedures Committee
 - Pershing Healthcare Foundation Representative
 - Recruitment Representative (physicians and upper level management positions)
- Financial Disclosure due by January 15th for Board members and CEO – This was just an FYI for Board members if they had not already filed their disclosure.

ACTION:

A motion was made by Secretary Phillip to keep the sub committee assignments, from last year, with the following changes:

- **Trustee Sondra Sayles will replace Chair Ted Bendure on the Recruitment Representative Committee.**
- **Secretary Phillip Dickerman will be removed from the Pershing Healthcare Foundation as the Bylaws for that committee have been changed to only require one representative from the Board of Trustees.**

Trustee Jayce Montes seconded the motion. All were in favor with no objections.

6) PERSHING HEALTHCARE FOUNDATION: Vice Chair Dana Tueller

- Vice Chair Dana Tueller gave the update that the PHF had met and are working on new ideas for fund raising. She mentioned that we are working on a wine murder mystery, but do not have details at this time. She also welcomed any ideas from the Board for any fundraising ideas.

7) OTHER ITEMS

- m. CORRESPONDENCE – **No correspondence for review or action.**
- n. LEGAL – **No action taken in executive session.**
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- o. OTHER –

8) PUBLIC COMMENT – No public Comment.

9) ADJOURN –Chair Ted Bendure adjourned the meeting at 6:56 p.m.

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