



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

Regular Board Meeting

NOTICE AND AGENDA

Thursday, January 25, 2024 at 5:30 p.m.

Location: Pershing General Hospital – 850 6th Street, Suite 103 – Conference Rm

This is notification that items may be taken out of order; two or more items on this agenda may be combined for consideration; and an item may be removed from the agenda or discussion delayed at any time. Unless otherwise noted, the entire Board of Trustees will act as the Board of Directors.

1) CALL TO ORDER

2) PUBLIC COMMENT - Public comments and discussion. Public comments will not be restricted based on viewpoint. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person.

3) CONSENT AGENDA - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- a. Meeting Minutes for the Regular Board Meeting, December 28, 2023.
- b. Warrants (Check Register)
- c. Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Letchford, Charlene Anne MD; Chu, Michelle MD; Ezeanuna, Mary DO; Carlson, Emily L CPC;
- d. Acceptance by proxy for reappointment at vRad: Balodimas, James MD;

4) REPORTS

- a. **Risk Manager: Update by KayDawn Hughes**
 - i. NRS 439.875 Patient Safety Committee Update, Complaints, and Quality Improvement Report
 - ii. Approval of Quality Assurance & Improvement Plan for LTC
- b. **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - i. Critical Access Hospital (CAH)
 - ii. Staffing
 - iii. Infection Prevention
- c. **Director of Nursing, Long Term Care: Update by Crystal Hornby, BSN, RN**
 - i. Special Focus Facility (SFF) Progress Update
 - ii. Skilled Nursing Facility (SNF) Utilization Report
- d. **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - i. Review and approve Financial Statements ending December 31, 2023 – **For Possible Action**
- e. **Revenue Cycle Manager: Update by Debbie Mock**
 - i. Approval of the Uncollectible Accounts Write-Offs for November 2023 – **For Possible Action**
 - ii. TruBridge Financial Analysis
- f. **IT Director: Update by Kevin Haggerty**
 - i. EMR Discussion
 - ii. nTrust update – **For Possible Action**
- g. **Administrator/CEO: Update by Brandon Chadock**
 - i. Rural Health Clinic Utilization Report
 - ii. Operational Statistics
 - iii. Penny Bartel, APRN

5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- h. UNFINISHED BUSINESS
- i. NEW BUSINESS

Pershing General Hospital and Nursing Home is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. Please notify Administration, as soon as possible at (775) 273-2621 ext. 1002. This institution is an equal opportunity provider and employer.

- i. Review and approve the Plan of Correction for violation of NRS 354.626 and NRS 354.6245 addressing a violation not being reported in the audit of PGH's financial statement for the year ended June 30, 2023 and the excess of appropriations (budget) by actual expenditures – **For possible action.**
- ii. Confidentiality Agreement for Board Members Signatures
- iii. 2024 Board Meeting Schedule
- iv. Election of Officers (Article V, Section 1 of Bylaws) – **For Possible Action**
 - 1. Chair
 - 2. Vice Chair
 - 3. Secretary
- v. Appointment of Board Members to Hospital Committees (Article V, Section 2 of Bylaws) – **For Possible Action**
 - 1. Executive Committee
 - 2. Joint Conference Committee
 - 3. Special Committees
 - Patient Safety and Compliance Committee
 - Wage Committee
 - Finance Committee
 - Board Policies and Procedures Committee
 - Pershing Healthcare Foundation Representative
 - Recruitment Representative (physicians and upper level management positions)
- vi. Financial Disclosure due by January 15th for Board members and CEO

6) PERSHING HEALTHCARE FOUNDATION: Update by Dana Tueller

7) OTHER ITEMS

- j. CORRESPONDENCE –
- k. LEGAL –

The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

- l. OTHER –

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9) ADJOURN: For Possible Action

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint:

Complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- 2) fax: (202) 690-7442; or
- 3) email: program.intake@usda.gov.

Certificate of posting for January 25, 2024

Today's Date: Friday, January 19, 2024
Time Posted: 4:00 P.M.
Posted by: Bobbette Hampton, Executive Assistant

Places Posted: Pershing General Hospital, Pershing County Courthouse, US Post Office, Pershing County Library, and www.pershinghospital.org.
Items may be reviewed at or requested from the Pershing General Hospital Administration Office – 775-273-2621 x1002