PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting

MINUTES

Thursday, September 25, 2025

ATTENDING:	Board:	Chair Ted Bendure; Vice Chair Dana Tueller; Secretary Sondra Sayles; Trustee Deborah Nicole Reitz; Trustee Marci Carruth;
	Joined via MS Teams:	Legal Bryce Shields; Dr. Endo
	Absent:	Anna Moreno; Commissioner Liaison Joe Crim Jr.; Holly Wesner;
	Others Present:	
	Staff Present:	Brandon Chadock; Bobbette Hampton; Debbie Mock; Connie Gottschalk; Steve Hampton; Lynn Broyles; Kevin Haggerty; Teresa Corbi; Raylene Stiehl;

1. **CALL TO ORDER –** Chair Ted Bendure called the meeting to order at 5:32 p.m.
2. **PUBLIC COMMENT** – None
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion **– For Possible Action.**
   - Meeting Minutes for the Regular Board Meeting August 28, 2025.
   - Warrants (Check Register)
   - Acceptance by proxy Direct Radiology, PLLC privilege reappointment(s) for: Bass, David, MD; Burton, Dennis MD; Popovich, Teppe MD; Trivedi, Bhavika MD – For Possible Action
   - Acceptance by proxy Direct Radiology, PLLC privilege deactivated provider(s) acknowledged – Shah, Dishant MD;

ACTION:
Trustee Deborah Nicole Reitz made a motion to approve the Consent Agenda as presented that consisted of Meeting Minutes for the Regular Board Meeting, August 28, 2025, Warrants (Check Register), By Proxy Direct Radiology reappointments and deactivated providers. Trustee Marci Carruth seconded the motion. All were in favor with no objections.

4. **REPORTS**
   - **Risk Manager: Update by Connie Gottschalk**
     - Risk report was reviewed as presented in the Board packet. Items reviewed included:
       - Complaints and Grievances
         - 4 complaints
         - 2 compliance investigations
       - QRR (incident reporting) System
       - Policy Manager Program
       - Risk/Quality Assessment tools
       - Compliancy Group
       - Safety
         - Requested an ordinance to create a 15 MPH Hospital Speed Zone
         - Red Tag Process – being improved.
       - Emergency Management
         - HAZMAT Community Drill coming up on October 10, 2025.
         - Command Center inventory completed.

   - **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
     - CNO report was reviewed as presented in the Board packet. Items reviewed included:
     - Staffing update for acute
       - Utilization of Charge Nurse during the daytime to improve provider communication, incoming communication, and coordinating with ancillary departments to improve hour-to-hour operations during the EHR expansion and EDIS implementation.
       - Continued per diem RN and CNA openings.
       - Per diem opening for Radiology.
       - Still waiting on hard copy of acceptance for CAH Plan of Correction from the State.

- Social Services coordinating efforts with community resources to assist in discharge success for patients.
- Influenza vaccines regular and high dose available.
- TruBridge/CPSI optimization
  - Infection Prevention/Quality Module
  - ER Module
  - Reduction in nursing charting
  - Consistent location of charting
  - Streamlined admit/discharge
- Equipment Needs
  - Zoll Defibrillators
  - Cardiac Monitoring system
  - Call Light/Televisions
  - Automated Medication dispensing system
- Brandon stated that we will need to request readjustment the capital budget due to the Big Beautiful Bill funding being given to rural hospitals. It is expected to be released to the states in January, and we will probably bring this request back in February.
- EVS Week celebration Sept 14th thru Sept 20th.
- Skills Lab hands-on training for staff was held Sept 19th and another hands-on training is scheduled for Oct 1st.

- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
  - Lynn reviewed the Financial Statements ending August 31, 2025, as presented in the packet.
  - Commercial Credit card – Lynn stated that the Board had approved the increase of the credit card limit for PGH, but it was declined by the bank. The bank is recommending we convert the current credit card to a commercial purchasing card. This is a cash back card at about 1.5% that is paid out quarterly. The balance will be paid off monthly, so we will not need to pay interest on the card. We need to have Board approval in order to convert the card. Cards will be issued to each of the staff that currently have a credit card, and they are all tied to this one account.
  - Lynn shared that we are currently working on the set up of the program of Velocity and will be implementing soon.

ACTION:
Trustee Marci Carruth made a motion to approve the financial statements ending August 31, 2025, as presented to the Board. Trustee Deborah Nicole Reitz seconded the motion. All were in favor with no objections.

ACTION:
Trustee Marci Carruth made a motion to approve the conversion of the Nevada State Bank from the credit card to the commercial purchasing card not to exceed $40,000.00 per month. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**
  - Debbie Mock reviewed the August Uncollectable account write offs as presented in the packet.
  - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

ACTION:
Vice Chair Dana Tueller made a motion to approve the August 2025, uncollectable account write-offs at the total of $137.00. Secretary Sondra Sayles Seconded the motion. All were in favor with no objections.

- **IT Director: Update by Kevin Haggerty**
  - Kevin gave the Board an update regarding the TruBridge updates which included:
    - ER Module
    - Velocity Module
    - Pharmacy Module
    - Patient Connect Module
    - Communications Center

    - Denial management and contract management
- Kevin gave an update on the cyber security incident.
    - Notification letters have been sent out to individuals whose information was involved.
    - We are using a firm that specializes in assessing the scope and severity of cyber security incidents.
    - We have completed a number of remediation efforts and continue to strengthen our security program.

- **Facilities Director – Update by Steve Hampton**
    - Boilers
        - The 2015 boiler received a heavy descaling; ordered and installed new parts for the unit and the outcome was very successful.
        - As a courtesy the Facilities Director contacted the inspector that had come out for the inspection and gave an update of the descaling efforts and parts replacement. The boiler was fired up today and seemed to have a smooth start up.
        - For the new proposed boiler – due to the associated cost we are bound by strict contract preparation for selection and bidding system to select the vendor for installation.
    - Cooling System Chiller Unit
        - Circa 2020 chiller is up and running, but it is still in manual mode.
        - The 2003 Circa chiller we have received the cost for repair but still have not received the cost for replacement. The cost of repair would be $8,500.00. The Board members wanted to know what we do if there is a catastrophic failure on the one and only boiler we currently have up and running. Connie explained that there is a caveat for catastrophic failure in the Law and in Legal statutes to address the boiler replacement.
    - Clinic Fire Alarm system
        - Of the two quotes we received, one proprietary and one nonproprietary, Pershing General Hospital has decided to go with the nonproprietary system quote.
    - Weekly calls have been made to the vendor regarding the floor drains in the basement and still have not received the proposal from the vendor. Looking in to seeing if we can get another company to quote the replacement of the floor drains in the basement.

- **Administrator/CEO: Update by Brandon Chadock**
    - CEO report was reviewed as presented in the Board packet. Items reviewed included:
    - Rural Health Clinic Utilization Report and Hospital Operational report.
    - Community Health Needs Assessments - 121 assessments have been completed so far. Will officially close the Community Health Needs assessment on October 12th at midnight.
    - Ignite the Patient Experience, is an opportunity presented to us through UNR. It is optional for us to use and is free but would take two consecutive days for Staff and Board Members for participation. Brandon shared this information with the Board to get input on their thoughts of this review and strategic planning opportunity. We have a month to decide if we want to implement the resources and up to 8 months to have the training. The Board Members shared that they believe that this could be a good thing for staff.
    - Brandon shared that Dr. Vanguilder has resigned from the position of Chief of Staff and Dr. Endo is going to be stepping into the role of Chief of Staff. Dr. Endo provided an introduction and brief biography of her experience.

5. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- **UNFINISHED BUSINESS –** None

- **NEW BUSINESS**
    - The Board reviewed and discussed the purchase of two (2) Zoll R Series Plus Defibrillators and accessories at a price not to exceed $51,562.82.
    - The Board may review, discuss and consider entering into a proposed Preferred Provider Agreement with Rural Medevac Alliance, Inc, and all other matters properly related thereto. Bryce was able to review the proposal, and he did not see any legal issues with the contract. Brandon had spoken with Fire Chief Wilcox who shared that he felt a lot better about this proposal after learning more details.

- The Board may review, discuss and consider entering into a proposed Staff Affiliation and Partnership Agreement with Rural Medevac Alliance, Inc, and all other matters properly related thereto. Bryce was able to review the proposal, and he did not see any legal issues with the contract.
- Secretary Sondra Sayles and Trustee Deborah Nicole Reitz had to leave the meeting at approximately 7:35. A quorum was maintained and the meeting continued.
  The decision was made to place the two items regarding Rural Medivac Alliance, Inc. on the October meeting agenda under Unfinished Business to allow for another deliberation.

ACTION:
Trustee Marci Carruth made a motion to purchase two (2) Zoll R Series Plus Defibrillators and accessories at a price not to exceed $51,562.82. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

6. PERSHING HEALTHCARE FOUNDATION: Dana Tueller

- Dana shared that we are exploring other fundraising opportunities through the fall.
- Brandon shared on October 25th the Marzen House will be partnering with Pershing Healthcare Foundation to hold a Fall Fest Fundraiser. The activities will include tours of the museum, PHF Nevada History Trivia contest, pumpkin carving, face painting, LVFD Fire Truck Rides and Ghost Tales & Tour.

7. OTHER ITEMS

- **CORRESPONDENCE** – None
- **LEGAL** – No action taken in executive session.
  The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.
- **CORPORATE COMPLIANCE** – None
- OTHER – None

8. PUBLIC COMMENT – None

9. ADJOURN –Chair Ted Bendure adjourned the meeting at 7:55 p.m.