



**PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES**  
**Regular Board Meeting**  
**MINUTES**  
**Thursday, March 23, 2023**

ATTENDING: Board: Vice Chair Dana Tueller, Secretary Carol Shank, Trustee Jayce Montes, Commissioner Liaison Shayla Hudson; Trustee Phil Dickerman

Present by MS Teams:  
Absent: Chair Ted Bendure; Legal Bryce Shields

Others Present:  
Staff Present: Brandon Chadock, KayDawn Hughes, Lynn Broyles, Debbie Mock, Jeff Meyers, Bobbette Hampton

- 1) **CALL TO ORDER** – Vice Chair Dana Tueller called the meeting to order at 5:30 p.m.
- 2) **PUBLIC COMMENT** – No Public Comment
- 3) **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
  - Meeting Minutes for the Regular Board Meeting, February 23,2023
  - Warrants (Check Register)
  - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Megan Fish, MD; Brandon Flores, MD; Carissa Kasper, PA-C; Anetta Adams, APRN;
  - Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Jennifer Minor, MD; Christopher Rowan, MD; Stephanie Wright, MD; Garret Berkich, PA-C; Stacy Berlekamp-Spatar, DNP; Evan Fox, APRN; Mark Williams, APRN;
  - Acceptance by proxy for initial appointment at vRad: Christopher Hurt, MD
  - Acceptance by proxy for reappointment at vRad: Donald Nicell, MD

**ACTION: A motion to approve the Consent Agenda was made by Trustee Phillip Dickerman. Secretary Carol Shank seconded the motion. All were in favor with no objections.**

**4) REPORTS**

- **Risk Manager: Update by KayDawn Hughes**
  - Risk Report was reviewed by KayDawn Hughes as presented in the Board packet.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
  - Chief Nursing Officer report was presented by Brandon Chadock in the absence of the CNO as presented in the packet given to the board.
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
  - Lynn Broyles reviewed the draft financial statement for period ended February 28, 2023, as presented in the Board Packet. February financials are still in draft form so will bring them back to the April meeting for approval.
  - Lynn Broyles also shared that the audited financial statement Years ended June 30, 2022, and 2021, were not put onto the agenda as they will bring to the April meeting for approval, but wanted the Board to have the report for viewing.
- **Revenue Cycle Manager: Update by Debbie Mock**
  - Debbie Mock reviewed the uncollectible account write-offs for February as well as the TruBridge report as presented in the Board packet.

**ACTION: A motion was made by Secretary Carol Shank to approve the uncollectible account write-offs. Jayce Montes seconded the motion. All were in favor with no objections.**

- **Administrator/CEO: Update by Brandon Chadock**
  - Brandon reviewed the operational and Utilization Clinic statistics with the Board as presented in the Board packet.
  - Lab expansion renovations are nearly complete, but we are in a holding pattern to relocate the lab equipment. We need to gather quotes on items still needed for the lab. Some of these items we would like to purchase with the funding from the Pennington Foundation grant. There is a possibility that we could be required to return the unspent funds due to the time frame of when funds should have been used for the grant which was received in 2019. A large part was due to the impact of COVID and product was not available and getting the flooring company to return after multiple attempts to contact. We are requesting the Trustees permission to reallocate the funding to other crucial needs.
  - NHRP presented with Dr. Titus at the Senate Health & Human Services Committee regarding Senate Bill 241. The bill has only those present in support with the Senate Health & Human Services Committee. We expect the bill should move on to the Finance Committee next, but we are awaiting word. Brandon shared that he will may soon need to request support from Board, staff and community members.

## 5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS -
  - Second reading of the Board of Bylaws.

**ACTION: Trustee Phillip Dickerman made a motion to approve the 2<sup>nd</sup> reading of the Board Bylaws. Secretary Carol Shank seconded the motion. All were in favor with no objections**

- NEW BUSINESS
  - Approve initial appointment of privileges for Walter Allen Fink, DO Emergency Medicine
  - Approve initial appointment of privileges for Marcus Anthony Erling, MD, Pathology
  - Approve appointment of audit firm as required by NRS 354.624, for the year ended June 30, 2023
    - Three firms put in a bid to be auditor for Pershing General Hospital & Nursing home.
      - Eide Bailly
      - WIPFLI
      - Beker Tilly
      - Lynn shared that Leadership is recommending Eide Bailly be approved as auditor. Lynn shared that she will need to bring the bid back to the Board for approval as the bid is a 3 year contract.

### **ACTION:**

**A motion was made by Trustee Phillip Dickerman for the initial appointment of Walter Allen Fink, DO and Marcus Anthony Erling, MD. Secretary Carol Shank seconded the motion. All were in favor with no objections.**

**Secretary Carol Shank made a motion to approve appointment of Eide Bailly as the audit firm for Pershing General Hospital & Nursing Home as required by NRS 354.624. Trustee Jayce Montes seconded the motion. All were in favor with no objections.**

## 6) PERSHING HEALTHCARE FOUNDATION: Update Carol Shank.

- The Pershing Healthcare Foundation held a meeting on March 15, 2023, where they voted in staff for the following positions:
  - Morgan Root - Chair
  - Charlie Safford - Vice Chair
  - Dana Tueller - Treasurer
  - Carol Shank - Secretary

## 7) OTHER ITEMS

- m. CORRESPONDENCE – **No correspondence for review or action.**
- n. LEGAL – **No action taken in executive session.**

The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and

Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

o. OTHER –

**8) PUBLIC COMMENT – No public Comment.**

**9) ADJOURN – Vice Chair Dana Tueller adjourned the meeting at 6:37p.m.**

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