



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

Regular Board Meeting

MINUTES

Thursday, May 22, 2025

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Secretary Sondra Sayles; Trustee Marci Carruth; Trustee Deborah Nicole Reitz; Commissioner Liaison Connie Gottschalks;

Joined via MS Teams: Legal Bryce Shields;

Absent: Dr. VanGuilder; Raylene Stiehl; Lynn Broyles; Debbie Mock;

Others Present:

Staff Present: Brandon Chadock; Bobbette Hampton; Kevin Haggerty; KayDawn Hughes; Teresa Corbi; Holly Wesner;

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:32 p.m.

2. **PUBLIC COMMENT** – No Public Comment

3. **5:30 PUBLIC HEARING – Fiscal year 2025-2026 Final budget for Pershing General Hospital and Nursing Home**

- Brandon reviewed the Final FY25-26 budget in Lynn's absence.
 - FY25-26 budget for Pershing General Hospital, highlighting a 17.7% increase in operating revenue and a 21.2% rise in operating expenses. Property tax revenue increased by 94.7%. The budget includes conservative reserves against contractual adjustments. Legislative changes, including potential reductions in state directed payments and Medicaid work requirements, were also discussed.

ACTION:

A motion was made by Trustee Marci Carruth to approve FY 25-26 Final Budget for Pershing General Hospital and Nursing Home. Trustee Deborah Nicole Reitz seconded the motion. All were in favor with no objections.

4. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- Meeting Minutes for the Regular Board Meeting, April 24, 2025.
- Meeting Minutes for the Special Board Meeting May 7, 2025.
- Warrants (Check Register)

ACTION:

Vice Chair Dana Tueller made a motion to approve the Consent Agenda as presented that consisted of Meeting Minutes for the Regular Board Meeting, April 24, 2025; Meeting Minutes Special Board Meeting May 7, 2025; and Warrants (Check Register). Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

5. **REPORTS**

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed as presented in the Board packet which included:
 - Sentinel Events –
 - None
 - Infections in house –
 - None on Acute
 - One in LTC
 - No Complaints received for April
 - Monthly Statistics
 - ER Visits for April were 157 with no patients leaving before triage and one leaving after triage.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - Brandon reviewed the CNO report in Raylene's absence. Items reviewed included:
 - Staffing update for acute;

- Dietary is working on processes to ensure requirements for patient food storage in the patient refrigerator remain in compliance.
 - Lab Updates
 - Micro lab still in process due to barriers with growing fungus
 - Infection Prevention
 - Anna Moreno is enrolled in APIC classes
 - Measles awareness and preparations are underway in the event of a measles outbreak.
 - Radiology
 - Battery backup has been installed for the CT
 - Social Services
 - Grant for medications assistance – Pershing General Hospital was not selected as a recipient of this grant. We are looking at other resources.
 - There are new resources for bed bug services in the community, and Social Services is working to get that help.
 - Hospital Week - Thank You and photos were shared.
- **Director of Nursing, Long Term Care: Update by Holly Wesner, RN**
 - Holly Shared the following Items with the Board of Trustees:
 - Special Focus Facility program update
 - Holly shared that we have received the letter stating Pershing General Hospital & Nursing Home has graduated from the Special Focus Facility program.
 - In July we will be re-evaluated, for star ratings, and we are expecting a 3 star rating which Holly stated is excellent just coming out of the Special Focus Facility program.
 - Brandon thanked Holly for all of the work she has done as well as the experienced staff she brought with her when coming to Pershing General Hospital & Nursing Home that has helped us graduate from the Special Focus Facility program.
 - Redecoration of the Nursing home and shared items that will be done, such as painting the walls in the unit, naming the hallways and hanging new artwork that the residents and staff have selected.
 - Staffing update
 - Holly is bringing on a new RN and this person is MDS certified and experienced. She will begin June 1, 2025, but will not be a full-time MDS as we do not need a full-time position for our facility.
 - **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Brandon gave a brief overview of the financial statements ending April 30, 2025.
 - Pershing General Hospital had another solid month; revenue remains strong due to higher patient volumes. April's total revenue was slightly below budget and lower than March.
 - April expenses were steady and about the same as March. Costs are tracking well against budget with minor variances in staffing, physician fees, and supplies.
 - Non-operating income, such as tax revenues and other funding, helped keep the month in the black.
 - Brandon shared that Pershing General Hospital is in a strong position heading into the final quarter. The hospital is financially healthy, ahead of budget, and benefiting from increased patient activity.

ACTION:

Vice Chair Dana Tueller made a motion to approve the financial statements ending April 30, 2025, as presented to the Board. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - Brandon reviewed the Uncollectible Account Write-Offs in Debbie's absence. Total uncollectible write-offs of \$3,357 for the month of April.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

ACTION:

Trustee Deborah Nicole Reitz made a motion to approve the April 2025, uncollectable account write-offs at the total of \$3,357, Trustee Marci Carruth Seconded the motion. All were in favor with no objections.

- **IT Director: Update by Kevin Haggerty**
 - Kevin Haggerty shared the activities in progress with the TruBridge update, which included the following:
 - **Completed Items:**
 - Interface Server has been completed
 - Production Server moved to the cloud 5/20/25.
 - **Work in Process**
 - Communications Center for Clinic – should occur in June.
 - Emergency Department (EDIS)- Tentative start in August
 - Optimization for clinic – scheduled for June
 - Optimization for Finance – schedule for June
 - Patient Connect
 - **TBD Work in progress**
 - Paylocity – Brandon shared that Lynn would like to target October for this update.
 - QMI --SDOH
 - TB EHR analytics
 - Moving the RTF print server to the cloud.
- **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report and Operational report –
 - Brandon shared the information gathered for the tracking of the clinic patient wait list.
 - Brandon shared the plan that has been developed to reduce no-call/no-show missed opportunities; a discussion was held.
 - The Board Members asked if the clinic will have the ability for text and email messages to patients. Kevin Haggerty shared that we will, with Patient Connect, but currently it is not up and running.
 - After much discussion, it was decided that for those who are repeat offenders of no call/no shows, will receive a message that states you must verbally confirm your appointment by the 24 hours prior to your appointment or your appointment will be cancelled and the slot filled.
 - Patients that do not have a history of no-call/no-show will still be reminded of their appointment, but will not be required to positively confirm they intend to keep their appointment 24 hours in advance.
 - Nursing Home Rate going up – Brandon shared that the current private, prompt-pay rate allowed for nursing home stays is 10% and Administration recommends adjusting the self-pay residents be given a 30% discount for paying their monthly bills.
 - Grants Update –
 - Pennington grant –has been closed.
 - HRSA grant – Has been submitted and we are awaiting review.
 - Nevada ADSD grant – We applied, but were not awarded the grant.
 - Community Support –
 - Tribal Health Fair
 - Photos from Hospital week were shared

6. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- **UNFINISHED BUSINESS – None**
- **NEW BUSINESS**
 - Approval of Fiscal Year 2025-2026 Budget – Budget information was reviewed during the Public Hearing portion of the meeting.
 - Approve Initial Appointment of Privileges for Charles Watt D.O. – **For Possible Action**
 - Approve Initial Appointment of Privileges for Joseph Ricioli D.O. – **For Possible Action**
 - Discussion and Decision to Designate Critical Staffing Positions, Registered Nurse and Certified Nursing Assistant pursuant to NRS 286.523 – **For Possible Action**
 - Brandon shared that approximately 2 years ago the Board had approved the Critical Need Staffing designation for certain positions at the hospital; we currently have the need to approve a renewal of the

critical staffing need for Registered Nurses and Certified Nursing Assistant positions pursuant to NRS 286.523.

ACTION:

Trustee Marci Carruth made a motion to Approve the Initial Appointment of Privileges for Charles Watt D.O. Vice chair Dana Tueller seconded the motion. All were in favor with no objections.

ACTION:

Trustee Deborah Nicole Reits made a motion to Approve the Initial Appointment of Privileges for Joseph Ricioli D.O. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

Trustee Marci Carruth made a motion to Approve the Designation of Critical Staffing Positions for Registered Nurse and Certified Nursing Assistant pursuant to NRS 286.523. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

7. PERSHING HEALTHCARE FOUNDATION: Dana Tueller

- Vice Chair Dana Tueller shared that The Foundation is continuing work on the annual Basque style dinner that is coming up in August. The Pershing Healthcare Foundation will also be hosting another fundraising event in July which will be "Vendetta at the Vinyard".

8. OTHER ITEMS

- CORRESPONDENCE – The Board had received a card from the Clinic staff thanking them for approving to absorb the employees' portion of the PERS increase, the wage increase, and for the bonuses.
- LEGAL – None.
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- OTHER – Employee of the month for May was awarded as recommended by the Employee Recognition Committee; Bobbette Hampton was selected and received the award; she was recognized at the meeting for her outstanding dedication and service.

9. PUBLIC COMMENT –

10. ADJOURN –Chair Ted Bendure adjourned the meeting at 6:55 p.m.

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