



**PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES**  
**Regular Board Meeting**  
**MINUTES**  
**Thursday, February 22, 2024**

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Secretary Phillip Dickerman; Trustee Jayce Montes; Trustee Sondra Sayles; Legal Bryce Shields;

Present by MS Teams:  
Absent: Commissioner Liaison Shayla Hudson KayDawn Hughes

Others Present:  
Staff Present: Brandon Chadock, Crystal Hornby, Raylene Stiehl, Debbie Mock; Kevin Haggerty, Bobbette Hampton

- **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:30 p.m.
- **PUBLIC COMMENT** – No Public Comment
- **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
  - Meeting Minutes for the Regular Board Meeting, January 25, 2024.
  - Warrants (Check Register)
  - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Cooper, Takesha MD; Block, Jason MD; Crawford, Amanda MD;
  - Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Taggar, Ajay MD;
  - Acceptance by proxy for reappointment at vRad: Runyan, Stephanie DO

**ACTION:**

**A motion to approve the Consent Agenda was made by Vice Chair Dana Tueller. Secretary Phillip Dickerman seconded the motion. All were in favor with no objections.**

**4) REPORTS**

- **Risk Manager: Update by KayDawn Hughes**
  - KayDawn Hughes was not available for the meeting, so the numbers will be reviewed at the next meeting with March information.
  - 2024 Risk Assessment – Zach reviewed the 2024 Risk Assessment as presented in the Board packet.
  - IPCP Revision 2024 Policy – Zach reviewed the IPCP Revision 2024 Policy as presented in the Board packet.

**ACTION:**

**A motion to approve the implementation of the 2024 Risk Assessment and IPCP 2024 Revision Policy was made by Secretary Phillip Dickerman. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.**

- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
  - CNO report was reviewed as presented in the Board packet. Items reviewed included:
    - Staffing update
    - Patient Satisfaction
    - January ER Census Report
    - Infection Prevention
    - Hospital Respiratory Diseases
    - Beginning in March, PGH will work with the Sherriff’s Department to transition the location of legal blood draws to PGH, rather than calling in off duty staff to the Sherriff’s Department.
- **Director of Nursing, Long Term Care: Update by Crystal Hornby, BSN, RN**
  - Special Focus Facility (SFF) Progress Update reviewed as presented in the Board Packet. Items included in the presentation were:
    - QAPI Measures regarding: Falls; Bedside Mobility Assessment Tool (BMAT); Call Lights
    - Monetary Possessions; PHI Monitoring;
    - Staffing/Utilization Report

- Currently we have two CNA travelers on day shift.
  - Opening for RN/LPN dayshift position
  - Long Term Care currently has 24 residents
  - Two pending referrals for Long Term Care
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
    - Review and approve Financial Statements ending December 31, 2023, and January 31, 2024 – Lynn reviewed the financial statements as presented in the Board packet.

**ACTION:**

**A motion was made by Vice Chair Dana Tueller to approve the Financial Statements ending December 31, 2023, and January 31, 2024. Trustee Jayce Montes seconded the motion. All were in favor with no objections.**

- **Revenue Cycle Manager: Update by Debbie Mock**
  - Debbie reviewed Uncollectible Accounts Write-Offs for January 2024, as presented in the packet to the Board.
  - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

**ACTION:**

**A motion was made by Vice Chair Dana Tueller to approve the uncollectible account write-offs for January 2024. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.**

- **Information Technology Director: update by Kevin Haggerty**
  - Telephony services: Kevin shared that telephone services should be moved to digital from analog. The reason for the change is due to the future increase in cost if PGH left services analog. Summary of impact:
    - Monthly costs for digital will be significantly less than analogue lines.
    - No new equipment needs to be purchased and all fax machines will be removed, decreasing the upkeep of machines, and saving on paper, ink and/or printing/per copy costs
    - Faxes will go directly into shared virtual mailboxes (email) which will be managed by each department.
    - Current fax numbers will not change but will be ported from AT&T to the new provider.
  - EMR Discussion – MediTech Expanse Proposal – Kevin reviewed the cost comparison information presented in the Board Packet.
    - It was shared that MediTech reduced their original proposal by \$90,000.00 for deployment fee and the monthly subscription fee, which equates to \$60,000 annually. MediTech Expanse will integrate all of the EMR modules under one umbrella, so that all the services would work together across the board including the integration of information systems for HR, Clinic, ER, Acute, LTC, Payroll and Business Office, among others.
    - Dr. VanGuilder shared that she is in favor of the MediTech model as it would make it easier for providers both in the clinic as well as the hospital with all systems being compatible.
    - Chair Ted Bendure asked if this is something that PGH could afford. Brandon explained the hospital is in a strong financial position to make the conversion. There is an inherent risk with cash flow bottleneaking during the conversion from one system to another, but this is more typical than not in EHR conversions. Overall, this conversion will improve current operations in both efficiency and functionality, but it positions the hospital for future changes coming including preparing for virtual visits, population health, and meeting CMS MIPS requirements and the MVP Pathways which are part of the shift to pay-for-performance.

**ACTION:**

**A motion was made by Secretary Phillip Dickerman for Brandon to finalize negotiations on the proposal with MediTech. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.**

- **Administrator/CEO: Update by Brandon Chadock**
  - Rural Health Clinic Utilization Report – Brandon reviewed the utilization report as presented in the Board packet.

**5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

- UNFINISHED BUSINESS -

- NEW BUSINESS
  - Approve Initial Appointment of Privileges for Penny Bartel, APRN – For Possible Action

**ACTION:**

**A motion was made by Vice Chair Dana Tueller to approve the Initial Appointment of Privileges for Penny Bartel, APRN. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.**

**6) PERSHING HEALTHCARE FOUNDATION: Vice Chair Dana Tueller**

- Dana shared that there was no meeting held in January so nothing to report.

**7) OTHER ITEMS**

- m. CORRESPONDENCE – Brandon shared that Pershing General Hospital & Nursing home received a letter from CMS that they were imposing a penalty of approximately \$14,000.00, related to deficiencies of the survey in October. Pershing General Hospital has put in a request for an Informal Internal Dispute Resolution (IIDR) to contest the Civil Money Penalty, but it was declined.
- n. LEGAL – **No action taken in executive session.**  
The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.
- o. OTHER – The Pershing General Hospital and Nursing Home Board of Trustees may meet in a closed labor session pursuant to 288.220 to discuss contract labor negotiations concerning the position of Chief Executive Officer – The Labor Session to discuss contract labor negotiations concerning the position of Chief Executive Officer will be postponed until March.

**8) PUBLIC COMMENT – No public Comment.**

**9) ADJOURN –Chair Ted Bendure adjourned the meeting at 7:11 p.m.**

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