



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, June 26, 2025

ATTENDING: Board: Chair Ted Bendure; Secretary Sondra Sayles; Trustee Marci Carruth; Trustee Deborah Nicole Reitz;

Joined via MS Teams: Chelsea Pryor; Dr. VanGuilder;

Absent: Vice Chair Dana Tueller; Commissioner Liaison Joe Crim Jr.; Legal Bryce Shields;

Others Present:

Staff Present: Brandon Chadock; Bobbette Hampton; Kevin Haggerty; Raylene Stiehl; Lynn Broyles; Debbie Mock; Connie Gottschalk; Teresa Corbi; Holly Wesner;

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:32 p.m.
2. **PUBLIC COMMENT** – Debbie Mock thanked the Board of Trustees and Administration for the bonuses given shared with Staff.
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Meeting Minutes for the Regular Board Meeting May 22, 2025.
 - Warrants (Check Register)

ACTION:

Deborah Nicole Reitz made a motion to approve the Consent Agenda as presented that consisted of Meeting Minutes for the Regular Board Meeting, May 22, 2025, and Warrants (Check Register). Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

4. REPORTS

- **Risk Manager:**
 - The Board members welcomed Connie Gottschalk as a new employee of Pershing General Hospital.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update for acute
 - Critical Access Hospital Recertification Survey Concerns
 - EMTALA Signs – Medicaid
 - Staff working both CAH & LTC – Dietary/Activities/Social Worker staffing hours were not designated specifically to LTC or CAH.
 - Transfer orders – Transfer form incomplete
 - RN to pronounce death – Med Staff bylaws do not allow RN to pronounce death
 - Medicaid needs to outline items not eligible for payment.
 - Discharge planning
 - OT order not completed/provider not notified.
 - Separation of documentation/policies for LTC/Acute/Swing
 - Annual evaluation of services
 - Infection Prevention/Quality Coordinator
 - Anna Moreno is working on her certification and will take over IP. Sydney Wemple will remain IP until Anna completes certification, then Sydney will move back into the Nursing Administration Coordinator position.
 - Measles outbreak response exercise.
 - Radiology
 - Battery backup has been installed for the CT and was successful when we had a major power bump (brown out) recently.
 - Social Services

- Bed Bug resource that was set up by our Social Worker was utilized and worked well for a community resident.
 - Activities – Outing to Rye patch for the residence
 - Certified Nursing Week
- **Director of Nursing, Long Term Care: Update by Holly Wesner, RN**
 - Holly shared the following Items with the Board of Trustees:
 - Special Focus Facility program update
 - We have cleared the special focus facility.
 - Hired a Nurse with MDS experience, who will work one day a week as MDS and floor RN the rest of her time during the week.
 - Staffing and Statistics
 - LTC only has one traveler left in the department, we have filled all full time positions.
 - Special Thank you to Teresa getting staff hired and onboarded quickly.
 - The LTC is fully staffed and we are only hiring per diem employees.
 - LTC had 3 falls in May and no FRI's
 - Working on vaccination clinic for recommended vaccines for residents
 - Nurses' week was celebrated and Holly thanked Raylene for all her work going above and beyond on gifts and celebrations.
 - Holly thanked the Board of Trustees and Administration for the 3% increase and bonuses for staff.
 - Residents have voted on the artwork to put up on the walls in LTC.
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Lynn reviewed the financial statements ending May 30, 2025, as presented in the Board packet.

ACTION:

Trustee Marci Carruth made a motion to approve the financial statements ending May 30, 2025, as presented to the Board. Deborah Nicole Reitz seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - Debbie Mock reviewed the May Uncollectable account write offs as presented in the packet:
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.
 - Debbie shared that the business office staff had CPSI training and for our average days in AR we are at 48 and for AR days is 55.
 - We received approval for one of our swing patients in Medicaid.

ACTION:

Trustee Marci Carruth made a motion to approve the May 2025, uncollectable account write-offs at the total of \$4,172.00. Secretary Sondra Sayles Seconded the motion. All were in favor with no objections.

- **IT Director: Update by Kevin Haggerty**
 - Kevin Haggerty shared the activities in progress with the TruBridge update, which included the following:
 - **Completed Items:**
 - Interface Server has been completed
 - Production Server moved to the cloud 5/20/25.
 - Optimization for RCM 6/2-3/25
 - **Work in Process**
 - Communications Center for Clinic – has been moved to July.
 - Emergency Department - Initial contact 6/4/25 and go live is 9/9/25 and on target.
 - Optimization for clinic – scheduled for June 25-26
 - Optimization for Finance – scheduled for June 25-26
 - Patient Connect – Initial Onboard Contact 5/13/25
 - **TBD Work in progress**
 - Paylocity – Brandon shared that Lynn would like to target October for this update.
 - QMI O SDOH

- TB EHR analytics
- WK Sentri 7 AUR (RX & IP) – estimate completion 7/31/25
- Physical Therapy
- Multiview (GL)
- RTF Print Server – Cloud – First half of July 2025
- Denial Management
- **Administrator/CEO: Update by Brandon Chadock**
 - CEO report was reviewed as presented in the Board packet. Items reviewed included:
 - Rural Health Clinic Utilization Report and Operational report –
 - We will be resetting the statistics goals for the upcoming FY
 - May Clinic statistics
 - Swing Bed
 - LTC Average Daily Census
 - Lab Procedures
 - CT Scans – increase in scans and continue to monitor
 - MRI encounters are trending down a little bit due to cancellations.
 - PT Units of service has increased, largely due to swing bed patients
 - Emergency Room visits
 - May Gross revenue by city
 - KayDawn's Retirement celebration

5. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- **UNFINISHED BUSINESS – None**
- **NEW BUSINESS**
 - Review and possible approval to purchase Radiology Dicom Router, at a price not to exceed \$33,907.29 – **For Possible Action**
 - Kevin shared that this piece of equipment is a device that routs the radiology images. The current device single threads the images to different locations and the new device sends them all concurrently.
 - Review and possible approval of the renewal of Siemens service and maintenance agreement for Primary Chemistry Analyzer, Dimension EXL 200 Agreement at annual cost of \$15,400 for 5 years – The total amount of the agreement totals \$77,000.00.
 - During the Special Board of Trustees Meeting on June 23, 2025, recommendations to revise portions of the Strategic Plan were requested. A redlined version of the Strategic Plan draft was presented to the Board. It was decided to add the draft to the agenda in July so that the Board members have the ability to review and see if they feel that changes still need to be made to this document. A Board member had asked about technology updates and Brandon shared that they need to set up a group that can research technology updates and then bring them to the Board for approval.
 - Approve Initial Appointment of Privileges for Richard Haering, D.O. – **For Possible Action**

ACTION:

Trustee Marci Carruth made a motion to approve the purchase of the Dicom Router not to exceed the amount of \$33,907.29. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

Trustee Deborah Nichol Reitz made a motion to approve the Siemen Service and maintenance agreement for the annual cost of \$15,400 for 5 years for a total of \$77,000.00. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

Trustee Marci Carruth made a motion to Approve the Initial Appointment of Privileges for Richard Haering D.O. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

6. PERSHING HEALTHCARE FOUNDATION: Dana Tueller

- Brandon shared that the next event will be the Vineyard Vendetta at the winery in Lovelock on July 11, 2025.
- Teresa shared that the Annual Pershing Healthcare Foundation fundraising dinner will be August 9, 2025.

7. OTHER ITEMS

- Dr. Vanguilder has asked to have a Joint Committee Conference meeting set up and asked who to contact. It was shared that she will need to contact Bobbette to set up the meeting for her.
- Dr. VanGuilder has requested to be added to the July Agenda as she is preparing a monthly report to the Board of Trustees from the Chief of Staff.
- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.

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- OTHER –

8. PUBLIC COMMENT –

9. ADJOURN –Chair Ted Bendure adjourned the meeting at 7:05 p.m.

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