



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

Regular Board Meeting

NOTICE AND AGENDA

Thursday, January 27, 2022

Location: Pershing General Hospital – 850 6th Street, Suite 103 – Conference Rm

Zoom Phone number: 1-669-900-9128

ID: 7752732621

Password: 775273

This is notification that items may be taken out of order; two or more items on this agenda may be combined for consideration; and an item may be removed from the agenda or discussion delayed at any time. Unless otherwise noted, the entire Board of Trustees will act as the Board of Directors.

1) CALL TO ORDER

2) PUBLIC COMMENT - Public comments and discussion. Public comments will not be restricted based on viewpoint. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person.

3) CONSENT AGENDA - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- a. Meeting minutes for the Regular Board Meeting December 23, 2021
- b. Meeting minutes for the Special Board Meeting January 13, 2022
- c. Warrants (Check Register)
- d. Acceptance by proxy for Renown Telehealth privilege appointments for Marta Bunuel-Jordana, MD, Cristina Mosaued, DNP, Jad Al Danaf, MD, Karin Roosenschoon, APRN, Lee Schwartzberg, MD
- e. Acceptance by proxy - deactivation of Renown Telemedicine privileges for Daniel Park, DO
- f. Acceptance by proxy of Vrad reappointment privileges for Christine Lamoureux, MD, and James Balodimas, MD - Radiology

4) REPORTS

- g. **Risk Manager: Update by KayDawn Hughes**
 - i. NRS 439.875 Patient Safety Committee Update, Complaints, and Quality Improvement Report
 - ii. Critical Access Hospital (CAH) and Skilled Nursing Facility (SNF) Utilization Report
- h. **Chief Financial Officer: Update by Lynn Broyles**
 - i. Approve Financial Statement for period ended December 31, 2021. – **For Possible Action**
 - ii. Revenue Cycle Dashboard
- i. **Revenue Cycle Manager: Update by Debbie Mock**
 - i. Approval of the Patient Account Write-Offs for December 2021 – **For Possible Action**
 - ii. TruBridge Financial Analysis
- j. **Administrator/CEO: Update by Cynthia Hixenbaugh**
 - i. Rural Health Clinic Utilization Report
 - ii. COVID19 Update
 - iii. Staffing Update – provided by Maria Montes, HR Director

5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- k. UNFINISHED BUSINESS
 - i. Discussion and possible action for the selection of B.E. Smith or Kirby Bates Associates to launch recruitment search for Hospital Administrator/CEO – **For Possible Action**
- l. NEW BUSINESS
 - i. Annual approval of the Emergency Preparedness & Operations Plan Manual – **For Possible Action**
 - ii. Annual approval of the Plant Operations Policy and Procedure Manual – **For Possible Action**
 - iii. Annual approval of the Hazard and Vulnerabilities Assessment 2022-23 – **For Possible Action**
 - iv. Approval to authorize Maria Montes as a check signer for Pershing General Hospital accounts – **For Possible Action**

Pershing General Hospital and Nursing Home is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. Please notify Administration, as soon as possible at (775) 273-2621 ext. 1002. This institution is an equal opportunity provider and employer.

- v. Election of Officers to Board of Trustees – **For Possible Action**
 - 1. Chairman, Vice Chairman, and Secretary – **For Possible Action**
- vi. Appoint Board Representatives to Hospital Committees – **For Possible Action**
 - 1. Patient Safety and Compliance Committee
 - 2. Executive Committee
 - 3. Joint Conference Committee
 - 4. Wage Committee
 - 5. Finance Committee
 - 6. Board Policies and Procedures Committee
 - 7. Pershing Healthcare Foundation Representative
 - 8. Recruitment Representative (physicians and upper level management positions)
- vii. Annual review of Pershing General Hospital Board of Trustees Bylaws – **For Possible Action**
- viii. Discussion and action for the possible formation of a Board recruitment committee for the CEO position with process to report to the Board, Board goals for CEO, review job description and the interview process – **For Possible Action**

6) PERSHING HEALTHCARE FOUNDATION: Update by Lola Montes

7) OTHER ITEMS

a. CORRESPONDENCE – **For Possible Action**

b. LEGAL – **For Possible Action**

The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

c. OTHER – **For Possible Action**

8) PUBLIC COMMENT

9) ADJOURN: For Possible Action

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

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- 1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- 2) fax: (202) 690-7442; or
- 3) email: program.intake@usda.gov.

Certificate of posting for January 27, 2022

Today's Date: Monday, January 24, 2022
Time Posted: 9:00 A.M.
Posted by: Cynthia Hixenbaugh, CEO

Places Posted: Pershing General Hospital, Pershing County Courthouse, US Post Office, Pershing County Library, and www.pershinghospital.org.
Items may be reviewed at or requested from the Pershing General Hospital Administration Office – 775-273-2621 x1002.