



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
NOTICE AND AGENDA
Thursday, April 28, 2022

Location: Pershing General Hospital – 850 6th Street, Suite 103 – Conference Rm
Zoom Phone number: 1-669-900-9128 ID: 7752732621 Password: 775273

This is notification that items may be taken out of order; two or more items on this agenda may be combined for consideration; and an item may be removed from the agenda or discussion delayed at any time. Unless otherwise noted, the entire Board of Trustees will act as the Board of Directors.

1) CALL TO ORDER

2) PUBLIC COMMENT - Public comments and discussion. Public comments will not be restricted based on viewpoint. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person.

3) CONSENT AGENDA - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- a. Meeting minutes for the Regular Board Meeting March 24, 2022
- b. Warrants (Check Register)

4) REPORTS

- c. **Risk Manager: Update by KayDawn Hughes**
 - i. NRS 439.875 Patient Safety Committee Update, Complaints, and Quality Improvement Report
 - ii. Staffing Update – provided by Maria Montes, HR Director
- d. **Chief Nursing Officer: Update by Kim Maryniak, RN**
 - i. Critical Access Hospital (CAH)
 - ii. Skilled Nursing Facility (SNF) Utilization Report
- e. **Chief Financial Officer: Update by Lynn Broyles**
 - i. Approve Financial Statement for period ended March 31, 2021. – **For Possible Action**
 - ii. Revenue Cycle Dashboard
- f. **Revenue Cycle Manager: Update by Debbie Mock**
 - i. Approval of the Patient Account Write-Offs for March 2022 – **For Possible Action**
 - ii. TruBridge Financial Analysis
- g. **Administrator/CEO: Update by Cynthia Hixenbaugh**
 - i. Rural Health Clinic Utilization Report
 - ii. COVID19 Update
- h. **Recruitment Committee: Update by Charles Safford and/or Ted Bendure**
 - i. Update the Board of Trustees on the progress of the recruitment plan – **For Possible Action**

5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- i. UNFINISHED BUSINESS
 - i. Discussion and possible action for the selection of B.E. Smith or Kirby Bates Associates to launch recruitment search for Hospital Administrator/CEO – **For Possible Action**
- j. NEW BUSINESS
 - i. Discussion and possible action to set the scheduled public hearing for the fiscal year 2023 budget to May 26, 2022, 5:30 p.m. – **For Possible Action**
 - ii. Discussion and possible action to set a Finance Committee meeting prior to the public hearing for final budget. – **For Possible Action**
 - iii. Discussion and possible action to approve opening four additional bank accounts at Nevada State Bank, which will eventually replace the current bank accounts at Wells Fargo Bank; Savings-interest bearing; Restricted grant funds-non-interest bearing; Gift funds-interest bearing; Patient trust account-interest bearing. – **For Possible Action**
 - iv. Approval of Critical Labor Shortage Resolution for the positions of Administrator/CEO and Physician to present to Nevada PERS for potential rehires of retirees. – **For Possible Action**

Pershing General Hospital and Nursing Home is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. Please notify Administration, as soon as possible at (775) 273-2621 ext. 1002. This institution is an equal opportunity provider and employer.

- v. Discussion and possible action to approve Interim Administrator/CEO appointment effective July 1, 2022, with a transition period of up to 60 days with outgoing Administrator/CEO beginning May 1, 2022. – **For Possible Action**

6) PERSHING HEALTHCARE FOUNDATION: Update by Lola Montes

7) OTHER ITEMS

- a. CORRESPONDENCE – **For Possible Action**
- b. LEGAL – **For Possible Action**

The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

- c. OTHER – **For Possible Action**

8) PUBLIC COMMENT

9) ADJOURN: For Possible Action

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint:

Complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- 2) fax: (202) 690-7442; or
- 3) email: program.intake@usda.gov.

Certificate of posting for April 28, 2022

Today's Date: Monday, April 25, 2022
Time Posted: 9:00 A.M.
Posted by: Cynthia Hixenbaugh, CEO

Places Posted: Pershing General Hospital, Pershing County Courthouse, US Post Office, Pershing County Library, and www.pershinghospital.org.
Items may be reviewed at or requested from the Pershing General Hospital Administration Office – 775-273-2621 x1002.